

University of Lucerne / Switzerland

SEMP Swiss European Mobility Programme (Erasmus)  
Information Sheet 2020/2021

December 2019

<b><i>Institutional Contacts</i></b>	
<b>Name of Institution</b>	University of Lucerne
<b>ERASMUS-Code</b>	CH LUCERNE01
<b>Website</b>	<a href="http://www.unilu.ch">www.unilu.ch</a>
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<b><i>Departmental Contacts</i></b>	
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<b>Faculty of Humanities and Social Sciences</b>	Ms. Michaela Rohrer & Ms. Rahel Lörtscher Departmental Coordinators Frohburgstrasse 3, PO Box 4466 CH-6002 Lucerne Tel.: +41 41 229 5513/15 Email: <a href="mailto:studienberatung-ksf@unilu.ch">studienberatung-ksf@unilu.ch</a>

<b>Faculty of Law</b>	Ms. Madeleine Stämpfli, lic. iur. Departmental Coordinator Frohburgstrasse 3, PO Box 4466 CH-6002 Lucerne Tel.: +41 41 229 5308 Email: <a href="mailto:studienberatung-rf@unilu.ch">studienberatung-rf@unilu.ch</a>												
<b>Faculty of Economics and Management</b>	Ms. Vanessa Lutz Departmental Coordinator Frohburgstrasse 3, PO Box 4466 CH-6002 Lucerne Tel.: +41 41 229 58 15 Email: <a href="mailto:vanessa.lutz@unilu.ch">vanessa.lutz@unilu.ch</a>												
<b>Academic Information</b>													
<b>Orientation Week</b>	Fall semester 2020: <b>September 7, 2020</b> Spring semester 2021: <b>February 15, 2021</b>  Please note that attendance at <b>Orientation Week is mandatory</b> for all exchange students.												
<b>Academic Calendar</b>	<table> <tr> <td>Fall semester</td> <td>Start</td> <td>September 14, 2020</td> </tr> <tr> <td></td> <td>End of courses</td> <td>December 18, 2020</td> </tr> <tr> <td>Spring semester</td> <td>Start</td> <td>February 22, 2021</td> </tr> <tr> <td></td> <td>End of courses</td> <td>June 4, 2021</td> </tr> </table> <p>Please note that these dates refer only to lecture weeks. In some cases examination sessions may take place after the end of the semester.</p>	Fall semester	Start	September 14, 2020		End of courses	December 18, 2020	Spring semester	Start	February 22, 2021		End of courses	June 4, 2021
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<b>Examination dates</b>	Examination dates are different in each faculty and depend on which courses students opt to take. Please therefore ensure that when registering for courses, you take the examination dates into consideration. Substantiated requests for alternative exam dates can be considered when communicated to your student advisor at the beginning of the semester. Please refer to the appropriate section below for more faculty-specific information.												
<b>Faculty of Humanities and Social Sciences</b>	<b>In the Fall semester:</b> exams take place during the last two weeks of the semester and the second week of January. <b>In the Spring semester:</b> exams take place two weeks before and after the end of the semester.												
<b>Faculty of Law</b>	<b>In both the Fall and Spring semesters:</b> exams take place within the 'academic calendar' dates listed above. <b>Please note that these dates might differ to the exam dates for regular (non-exchange) students.</b>												

<b>Faculty of Economics and Management</b>	<b>In both the Fall and Spring semesters:</b> exams take place during the last two weeks of the semester.
<b>Transcripts of Records</b>	You can expect to receive your transcript of records by the end of February for the Fall semester and in August for the Spring semester.
<b>Nomination Deadlines</b>	Fall semester     April 15, 2020 Spring semester    October 31, 2020
<b>Duration of Study</b>	We accept students who wish to study 1 semester, or 2 consecutive semesters.
<b>Levels of Study</b>	▪ Undergraduate     ▪ Graduate     ▪ Postgraduate
<b>Application and Registrations Procedures</b>	We only accept nominations sent by the International Relations Office of our partner universities.  We use <i>Mobility-Online</i> for both the nomination and the application processes. Mobility coordinators will receive an email with detailed instructions on how to nominate their students using our platform.  Nominated students, in turn, will receive detailed information how to complete their application online, as well as other information pertinent to their mobility semester, including registration dates.
<b>Course Information, Orientation Program and Learning Agreement</b>	For all study-related issues such as learning agreements, credits, assessments, etc., please contact the departmental coordinator at the corresponding faculty.
<b>Language of Instruction</b>	Students must be able to take courses in English or German. We don't request an official language proficiency score.
<b>German course for beginners</b>	A <b>free</b> pre-semester taster <b>German Short Course</b> is part of the Orientation Week for all non-German speaking students.  Students who wish to continue studying German during the semester can sign up for a German Beginner (Level A1) or German Advanced Beginner (Level A2) course.  Course costs for these courses are 250CHF/semester. 2 ECTS are awarded for a course.
<b>Accommodation</b>	Student accommodation can usually be provided to all exchange students, however since there is a limit to the student rooms available, you are advised to complete your room application as soon as you receive it. Non-German-speaking students have priority of reservation. The application form for housing is part of the online application process. If you have further accommodation-related questions, please contact the Institutional Mobility Coordinator.
<b>Website for incoming students</b>	<a href="http://www.unilu.ch/eng/incoming_students_4246.html">http://www.unilu.ch/eng/incoming_students_4246.html</a>

<b>General Information</b>	
<b>Health Insurance</b>	<p>Students from within any of the EU 28 countries, as well as Iceland, Liechtenstein and Norway, are eligible for the 'European Health Insurance Card (EHIC), which provides sufficient health insurance coverage for Switzerland. Any student from Europe who is unable to get EHIC coverage should contact the Institutional Mobility Coordinator for further assistance.</p> <p>Please note that travel insurance taken out in your home country is not equivalent to Swiss health insurance cover and will not be accepted by the authorities.</p>
<b>Personal Liability Insurance</b>	<p><b>For exchange students who will stay at university arranged accommodation, personal liability insurance is mandatory!</b></p> <p>Exchange students should check before leaving their home country whether their personal liability insurance coverage is sufficient for Switzerland. Please note that it is usually cheaper and more convenient to organise this type of insurance cover in your home country.</p> <p>For students organising their own accommodation, personal liability insurance is not compulsory but it is strongly recommended since it offers an insurance cover for third party liability claims and will cover costs relating to damage of rented accommodation.</p> <p>If you have further questions please contact the Institutional Mobility Coordinator.</p>
<b>Visa</b>	<p>Students from EU and EFTA countries need a valid passport or identity card to enter Switzerland.</p> <p>For non-EU/EFTA nationals: Please contact the Swiss Embassy in your home country to start the visa application process as soon as you receive the official admission letter issued by the University of Lucerne.</p> <p>We would advise all students to travel with a passport.</p>
<b>Residence Permit / Costs</b>	<p>All incoming students are required to get a Residence Permit for their stay in Switzerland. The University of Lucerne will apply for this Residence Permit on behalf of the students.</p> <p>Your Residence Permit will be issued after you have registered with the Registration Office of your community of residence (see below).</p> <p>Costs for the Residence Permit: approx. CHF 70 for EU/EFTA students; approx. CHF 250 for non-EU/EFTA students; these costs must be borne by the students.</p>
<b>Entering – Registration / Costs</b>	<p>After entering Switzerland, all students are required to register at the Registration Office of their community of residence. More information about this will be communicated to students during Orientation Week. Costs for the registration: approx.. CHF 35</p>

<p><b>Scholarships available to Exchange Students</b></p>	<p>Exchange students studying at the University of Lucerne as part of the Swiss European Mobility Program (SEMP) are entitled to an exchange grant equivalent to the grant usually provided by the European Union within the Erasmus+ Program. The International Relations Office can inform students of the grants for which they are eligible.</p>																		
<p><b>Study abroad reports</b></p>	<p>In these reports, former exchange students describe their impressions and experiences of their exchange semester. The reports provide important information to students who are planning an exchange semester at the University of Lucerne in the future: <a href="https://www.unilu.ch/en/international/mobility/student-mobility/study-abroad-reports/">https://www.unilu.ch/en/international/mobility/student-mobility/study-abroad-reports/</a></p>																		
<p><b>Estimated Budget per month</b></p>	<p>Actual living expenses will differ for each individual, however, the figures below are a good indicator of how much a student will spend per month:</p> <table data-bbox="759 981 1362 1182"> <tr> <td>Housing (incl. Additional costs)</td> <td>CHF</td> <td>660</td> </tr> <tr> <td>Utilities (telephone, Internet, TV, radio)</td> <td>CHF</td> <td>100</td> </tr> <tr> <td>Health insurance, liability insurance</td> <td>CHF</td> <td>200</td> </tr> <tr> <td>Food, household items</td> <td>CHF</td> <td>350</td> </tr> <tr> <td>Miscellaneous (clothes, laundry, transport)</td> <td>CHF</td> <td>350</td> </tr> <tr> <td><b>Total</b></td> <td><b>CHF</b></td> <td><b>1'650</b></td> </tr> </table> <p>A currency converter is available here: <a href="http://www.xe.com/en/">http://www.xe.com/en/</a></p>	Housing (incl. Additional costs)	CHF	660	Utilities (telephone, Internet, TV, radio)	CHF	100	Health insurance, liability insurance	CHF	200	Food, household items	CHF	350	Miscellaneous (clothes, laundry, transport)	CHF	350	<b>Total</b>	<b>CHF</b>	<b>1'650</b>
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